

CUMBRIA CHILDREN'S TRUST BOARD

Minutes of a meeting of the Cumbria Children's Trust Board held on 3 December 2009 at 2.00 pm at The Courts, Carlisle.

DRAFT

PRESENT

Mr J Swainston (In the Chair for first six items)

Ms M Swann (Chair)

- | | | |
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| Dr M Bewick | - | NHS Cumbria |
| Mr M Bowman | - | Chief Executive – Connexions Cumbria |
| Mrs A Burns | - | Cumbria County Council – Children's Social Care Portfolio Holder |
| Mrs K Carruthers | - | Research Intelligent Officer (Children's Trust Board Team) |
| Mr D Collier | - | Strategic Manager (Children's Trust Board Team) |
| Ms Y Craig | - | Primary Heads Association |
| Mr D Fairbairn | - | Cumbria County Council – Children's Services Portfolio Holder |
| Miss A Hennessy | - | Chief Officer – Probation Service |
| Mr T Hobson | - | Cumbria Association of Secondary Heads |
| Mrs N Jackson | - | Cumbria Children's Trust Board Manager |
| Mr K Jones | - | Head of Service – Partnership and Prevention - Children's Services CCC |
| Mr R Norman | - | Voluntary Sector Representative |
| Ms M Pickthall | - | Learning Skills Council – Cumbria |
| Ms D Royston | - | Interim Head of Service – Youth Offending Service |
| Mr S Taylor | - | Carlisle City Council |
| Mr P Thornton | - | District Councils (South Lakeland) |
| Mr M Watmough | - | Head of Service – Commissioning and Management Support - Children Services Directorate, CCC |
| Inspector D Willetts | - | Cumbria Constabulary |
| Ms C Wynne | - | Associate Director – Public Health Partnerships – NHS Cumbria |

ACTION

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Professor J Ashton (NHS Cumbria), Miss E Clark (Learning Skills Council), Mr K Douglas, Assistant Chief Constable M Skeer. Mr P Thornton arrived at 3.00 pm approximately).

2. DISCLOSURES OF INTEREST

There were no disclosures of interest on this occasion.

DRAFT

3. MINUTES

(i) The minutes of the meeting of the Board held on 1 October 2009 were agreed.

(ii) **Matters Arising from the Minutes**

Any matters arising from the minutes and appended action sheet had either been addressed, were being progressed, were on the current agenda or would be the subject of a future report.

4. FEEDBACK FROM THE CHILDREN'S TRUST BOARD DEVELOPMENT DAY

The Board considered a report by the Children's Trust Board Manager which provided a summary of key points raised at the Board's development day held on 5 November 2009.

It was agreed that significant progress was being made in developing the 2010-13 Children and Young People's Plan. It was proposed that the countywide key crosscutting priorities over the next three years was to be reduced from 16 to 9. The Board was assured that the nine priorities had not been listed in any particular order. It was reported that under the terms of the new Apprenticeship Skills Children and Learning Act powers currently held by the County Council in relation to the Children and Young People Plan would in future be held by all Children's Trust partners.

RESOLVED,

- (1) to note the report and the feedback from the Board's development day held on 5 November 2009;
- (2) to support the nine countywide key priorities as set out in appendix 2 of the report (noting that they are not listed in any priority order);
- (3) that a detailed report on the development of Children's trust workstreams for 2010-13 be presented to the Board meeting in January 2010/

Nicola Jackson

5. CHILDREN AND YOUNG PEOPLE'S PLAN – 2010-13 – PROGRESS UPDATE

The Board considered a progress report in relation to the preparation of Cumbria's new Children and Young People Plan. A first (and incomplete) draft Plan for the period covering 2010-13 together with

an updated project plan risk analysis was circulated to members. The consultation stage had been completed and the outcomes reported to the Board Development Day on 5 November.

Board representatives were reminded of the tight timescales involved in producing the Plan. There was discussion about a new requirement for partner agencies to provide more financial information relating to the level of resources they planned to commit to improving children's well being and for "high level information" to be included in the Plan. A request would be made for such information for the financial year 2010/11 before Christmas. In future such information would be collated on an annual basis as part of the Plan's annual refresh. With a letter requesting such information from partner organisations going out the following day some concerns were expressed that some organisations might find it difficult to provide this information within the timescales involved. It was also suggested that some further explanation should be provided and possibly a template to aid completion viz-a-viz resource allocations from each organisation.

In order to progress the draft Plan a chart was circulated which included Board champions against each section. Individual Board members were also requested to offer to act as a "challenger" to individual sections of the plan in order to ensure greater scrutiny of the proposed content indicating which section they would be prepared to act as a "challenger" for.

**All Board
representatives to
David Collier/Kate
Carruthers**

In relation to the request for relevant details on locality plans for inclusion in the Children and Young People's Plan the Chair indicated that with this not being a legal requirement more time was needed to consult on and adequately consider this request and that therefore local planning groups should be given until January/February to provide such information.

**David Collier/Kate
Carruthers to note**

RESOLVED,

- (1) to note the initial draft Children and Young People's Plan 2010-13 ;
- (2) to note the updated risk analysis for the project.

6. CUMBRIA CHILDREN'S SERVICES PARTICIPATION IN THE DCSF NI 50 PROJECT

The Board considered a report by the Strategic Manager – Emotional Health (Children's Services) which provided updated progress information following a request from the DCSF in June 2009 for

Cumbria Children's Services to take part in a project to help shape the national guidance and service specification for National Indicator 50 – the emotional health of children and young people. The report summarised the fieldwork undertaken, the findings contained in the "Local Report", and the recommendations of the latest draft version of the DCSF guidance.

It was pleasing to note that the County had been invited to become involved in developing such guidance which would now be issued shortly. The report indicated that Cumbria was doing well in implementing and evaluating services which support the emotional health of children and young people and it highlighted areas of particular strength. Officers were informed that Copeland District Council had withdrawn from the West Cumbria LPG. It was reported that research gathering emphasised the high level of partnership working taking place in the County in providing and evaluating services.

The Board was informed that, acknowledging that there were disparities in relation to the provision of services across the County, a wide ranging review of children's health services in Cumbria was taking place (of which the review of CAHMS was a part) and was also accounted for within the Social Inclusion Strategy (eg in relation to development of access to Pathway services).

RESOLVED,

to note the report acknowledging that the latest version of the draft DCSF guidance recommends that Directors of Children's Services and Commissioners should work with partners in the Children's Trust and Local Strategic Partnerships to :-

- >) to lead or delegate responsibility for a cross-cutting focus on emotional health across the local area;
- > produce a coherent vision that parents, managers and frontline staff can understand and take part in:
 - develop a commissioning strategy around emotional health
 - produce a prioritised action plan to deliver by 2011.

7. DEVELOPMENT OF A SERVICE SPECIFICATION FOR CHILDREN WHO ARE LOOKED AFTER

The Board considered a paper by the Associate Director of Partnerships - NHS Cumbria which outlined progress made towards the development of a specification for a specialist health service for children who are looked after.

The report outlined the context behind the national guidance which countrywide was one of inconsistency and poorly coordinated practice which failed to produce clear evidence of improved health outcomes for looked after children. The Cumbrian experience largely mirrored the national picture although there were examples of good practice within the partnership, largely at a local level. A joint working group was in the process of defining the parameters of a draft service pathway which would be a key driver in the change process. A pathway model would be devised involving the wider stakeholder community to ensure that it was fit for purpose. As part of this it was vital to ensure the involvement of children and young people in the design, delivery and review of the service.

The working group has recognised that a root and branch approach was required in respect of developing a new pathway service model and that services for children looked should not be disconnected from mainstream provision. There was discussion about issues relating to CAHMS, the existing level of dental care service provision and support required for care leavers. It was agreed that the Pathways Service working group be asked to ensure that issues relating to locality issues, access to services and the views of care leavers on services be taken into account.

**Pathway Service
Working Group**

References were also made to recommendations of the task group on the support provided for people with autism spectrum disorders.

RESOLVED, to note the report and the comments made by Board members.

8. COMMISSIONING FRAMEWORK – TRANSFORMING SHORT BREAKS FOR DISABLED CHILDREN IN CUMBRIA

The Board considered a report by the Commissioning Manager (Children's Services) which included a draft Commissioning Framework (2009-11) for transforming short breaks in Cumbria and an update on the plans for implementation and current challenges and risks.

The Framework had been developed in consultation with parents and young people and would form the basis for the allocation of

resources in the next financial year. The Framework had already been agreed by the Children's Services Directorate Management Board and the Child Health Commissioning Board and would also be submitted to Cabinet and Council for approval. In relation to the first year of funding, which would be used to build the infrastructure required to deliver the vision, questions were asked about the need for evidence about where resources were being spent in order to ensure an adequate spread of expenditure across the county. Board members were informed that a detailed breakdown of funding (£419K) would be available on request.

The Chair indicated that the Aiming Higher initiative demonstrated the importance being placed on the provision of such support services nationally. References were also made to the local diversity review and the aim of improving services to key groups such as children with disabilities and/or complex needs. It was reported that there was a possibility that Cumbria would be prepared to undertake a pilot study in respect of developing good practice guidance viz-a-viz comprehensive assessments for children with complex needs. Finally references were also made to challenges faced, as outlined in the programme, in relation to developing breaks for disabled children particularly in respect of management and support service capacity which were being considered by the Children's Trust Board Workforce Board.

RESOLVED,

- (i) to approve the Commissioning Framework for transforming short breaks in Cumbria;
- (ii) that all Board representatives ensure that their staff understand the framework and the transformation required and identify how they can contribute towards its success (in undertaking this a request was made for a one side briefing to be provided for Board members to disseminate).

**All Board
representatives****9. PLAY – PLAY BUILDER UPDATE AND RECOMMENDATIONS FOR YEAR 2 2010-11**

The Board considered a paper by the Strategic Manager – Children and Family Support (Children's Services) which provided an update and evaluation of the Play Builder investment process to date and made recommendations for rolling out year 2 in Cumbria using a culmination of a resource allocation model and an open bidding system to allocate the grant to the districts.

The Board was reminded that approximately £1.1m had been

awarded to Cumbria under the DSCF Play Builder Funding Programme over a two year period to develop a minimum of 22 play spaces for 8-13 year olds. A resource allocation model and open bidding system was being used and locality planning groups were overseeing developments provided by district councils.

The Board was asked to consider the allocation modelling for a further year. Some slippage had occurred during the first year as resources had only been allocated six months into year 1. However, Cumbria would exceed the minimum number of projects and will have delivered 17 in year 1. Approximately £100k of resources had been suggested for smaller individual projects by the bidding system. There was some discussion about allocations to rural schemes and to areas of deprivation. Members were informed that the formula used was waited on a series of factors including rurality. There was also discussion about informing parish councils about the programme (particularly in relation to the development of small schemes), and about play facilities which took account of the needs of children with disabilities.

The Chair asked that the overseeing locality planning groups give consideration to evaluating the usage of the new facilities in order to develop a case for future resourcing bids. It was also felt that it would be useful for districts to provide photographs of schemes and some additional details of them.

Ged Campion to ask Locality Planning Groups

RESOLVED,

- (i) that in relation to year 2 funding (£601.839K) each district council be allocated up to the maximum of the resource allocation model allocation they received in year 1 (amount of funding according to project needs);
- (ii) that the balance of unallocated funding, including a small carry forward from 2009/10 funds, amounting to a minimum of £100K be subject to a countywide open bidding system for potential projects with an emphasis on innovative small schemes (and that details be publicised with appropriate criteria);
- (iii) to note the Play Builder 2010-11 application process summary provided as Appendix A to the report.

Ged Campion to note

10. PARTICIPATION WORKSTREAM – UPDATE

The Board considered a report by the Interim Strategic Manager

(Children's Trust Board) which provided an update on progress being made by the participation workstream.

The Board was informed that the workstream was working effectively, especially since the approval of its business plan, and was steadily gathering appropriate information. Whilst attendance at its meetings was good a greater engagement from locality representatives was required. A further report would be provided to the Board in January 2010 with the submission of a draft Participation Framework document.

Tricia Bewick

RESOLVED, to note the report.

11. FOOD AND FITNESS: A HEALTHY WEIGHT STRATEGY FOR CUMBRIA

The Board considered an update report from the Interim Strategic Manager (Children's Trust) and Senior Public Health Participation Specialist. The report updated members on the development and progress of the Healthy Weight Strategy with an emphasis on progress being made in addressing priority 1 of the Strategy – Healthy Growth and Weight of Children – for which the Children's Trust Board is the lead thematic partner.

Details of the work of the two task groups established to develop action plans in order to deliver this strategy in relation ie re pre-school age children and school age children was provided. Reference was made to a healthy weight conference held in October to examine the priorities for prevention and treatment of obesity and discuss the implications of the new UK World Organisation Growth Charts which was attended by some 150 people. A key issue has been the development of an "Obesity Atlas" which would help to target intervention programmes and could be used in conjunction with data on other relevant issues. It was recognised that usage of such information needed to be sensitively handled.

Tricia Bewick to note

It was reported that partnership engagement was strong and that funding was being obtained from a variety of regional and national sources. The Chair reported that £1m had been received from the DCSF for school kitchen developments as a result of the healthy weight conference. In response to a question it was emphasised that a healthy diet and regular physical activity were both important in relation to immediate and long-term health. The importance of and effectiveness of the work being undertaken on this project was fully recognised and was a matter which OFSTED would look at when inspecting schools.

RESOLVED,

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(1) to support the actions being developed and acknowledges the issues needing to be addressed for effective delivery of the Healthy Weight Strategy;

(2) to support the priorities outlined in the report.

12. EARLY IDENTIFICATION, ASSESSMENT OF NEEDS AND CO-ORDINATED INTERVENTION – COMMON ASSESSMENT FRAMEWORK

The Board considered a report by the Head of Prevention and Partnership – Children’s Services Directorate. The report reiterated the nature and purpose of the CAF and its use as a tool to support integrated working, and promoting needs-lead interventions. The report provided an update on the CAF in Cumbria identifying key actions required to progress the use of it which required the Board to endorse a number of recommendations.

Reference was made to the Local Authorities Research Consortium and the challenges faced by all authorities involved. A critical issue mentioned was the importance of senior and middle management supporting and being committed to implementing the framework, maintaining a consistent approach and avoiding ad hoc arrangements and understanding the nature and purpose of the CAF using appropriate training tools and communication. The importance of the role played by integrated working co-ordinators and the need for all partners (and solely primarily schools) to be fully engaged with the process was emphasised. It was also stressed that in some cases additional data was required to enable better targeting.

It was agreed that the CAF practitioners meeting held in the summer needed to be followed up with a reconvening of that body to review activity and consider the provision of appropriate support where needed. Whilst recognising the significant level of work involved there was a need to further embed the framework in a more holistic manner. With no new resources available there was also a need to work together in differing ways. As part of this process and to break down any remaining resistance to integrated working and avoid ‘silo working’ the need to share evidence of good practice and develop more robust “gate keeping” strategies was vital. The Chair emphasised that for the prevention strategy to be successful it was necessary that the CAF worked effectively.

Kevin Jones

RESOLVED,

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- (i) to note the progress to date;
- (ii) that all partners nominate a senior manager to act as CAF lead to progress the use of the Common Assessment Framework within their organisation;
- (iii) that all partners complete the implementation self-audit (as included in appendix 1 to the report) and act on its findings and that completed audits be copied to the local planning groups. *(Action can also be taken on this via the reconvened CAF Practitioners Group);*
- (iv) ask the Children's Trust Marketing and Communications Workstream to include promoting the CAF in their activities (and that partnerships address this via their own communications and newsletter arrangements);
- (v) ensure that the Workforce Development Workstream take responsibility for including CAF within their remit;
- (vi) that partner organisations commit to providing staff to deliver training;
- (vii) ask the Safeguarding Expert Reference Group to quality assure a dip sample of common assessments undertaken in their locality on a six monthly basis;
- (viii) request an update report in six months to include progress within partner agencies based on the Implementation Self Audits and subsequent actions;
- (ix) to endorse, as an interim measure until eCAF is established, copies of completed common assessments being held at a central point in each locality by the integrated working co-ordinators.

All Board representatives

All Board representatives

Children's Trust Marketing and Communications Workstream

Workforce Development Workstream

All Board representatives

Safeguarding Expert Reference Group

Kevin Jones

via Kevin Jones

13. LORD LAMING'S REPORT – CHILDREN'S TRUST ACTION PLAN – NOVEMBER 2009

The Board considered a report by the Strategic Manager – Joint

Commissioning which provided details of the updated Lord Laming Report – Children’s Trust Action Plan.

Joint challenge events held in the summer of 2009 initiated the development of an action plan for Cumbria to implement the recommendations of the Lord Laming report and subsequent government recommendations. The Trust Board and the agencies represented on it had direct responsibility for 14 of the 58 recommendations contained in the Lord Laming report.. The Board now received quarterly reports on progress being made in relation to these recommendations in order that it could demonstrate progress being made in carrying out of its responsibilities with regard to children’s safety.

It was noted that some recommendations from Lord Lamming’s Report required further guidance from government to clarify the extent to which they may be the direct responsibility of the Trust Board. References were also made to the action taken by the NHS to ensure compliance with Lord Laming’s recommendations. The Chair suggested that further steps be taken to clarify those recommendations where the Trust Board itself had direct responsibility as opposed to recommendations for which individual agencies needed to take action.

RESOLVED,

- (i) to note the contents of the report;
- (ii) to note and agree the updated Lord Laming’s report – Children’s Trust Action Plan but ask that the areas where the Trust had direct responsibility be clarified.

Frederike Debus

14. 16-17 YEAR OLDS HOUSING PROTOCOL REVIEW

It was briefly reported that one meeting had taken place to date to progress the review and that a further report would be submitted to the Board.

RESOLVED, that a full report be submitted to the Board at its January 2010 meeting.

Helen Smith

15. YOU’RE WELCOME: QUALITY CRITERIA FOR MAKING HEALTH SERVICES YOUNG PEOPLE FRIENDLY

The Board considered a report by the Associate Director (Commissioning Partnerships) – NHS Cumbria. It was reported that the new You’re Welcome Quality Criteria set the standards to

improve the acceptability, accessibility and quality of all settings where young people access health services. The report provided details of the new criteria and outlined how Children's Trust partners could work together to ensure the successful implementation of You're Welcome in Cumbria.

Acknowledging the need to ensure that the means by which health services should be more user friendly especially to adolescents the Board felt that it was vital that input from young people themselves was critical. In welcoming the initiative it was agreed that the ideas gained from stakeholders and providers should be shared with the Board and that this should be taken on board by the ??????? workstream.

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RESOLVED, that the Children's Trust offer its strategic support to promote and implement You're Welcome and ask that its outcomes be used in a cross-cutting manner in relation to other activities.

16. OUTCOME CHAMPION AND MANAGEMENT INFORMATION: BUSINESS PLAN

The Board considered a report by the Head of Service Skills and Learning (Projects) and Strategic Manager (Children's Trust) which provided an opportunity for the Board to comment on and approve a proposed business plan for the Outcome Champions and Management Information Workstream 2009/10. It was reported that the workstream group had yet to discuss the section of the business plan relating to risk analysis and that the business plan as a whole still required some further refinement.

RESOLVED, to note the report and that an updated business plan would be submitted to the Trust Board in due course.

Frederike Debus

17. NATIONAL COLLEGE: CHILDREN'S TRUST CHALLENGE PROGRAMME – TEENAGE CONCEPTIONS

The Board considered a report by the Children's Trust Board Manager which provided information on the National College for Leadership of Schools and Children's Services Children's Trust Challenge Programme which Cumbria is taking part in. It was reported that the National College's Challenge Workshop process was piloted and developed in 2006/07 working with school leavers and local authorities to explore issues around ECM. The evaluation of that project demonstrated that the challenge process was highly engaging, enhanced multi-agency working and provided local authorities and other agencies working with school/settings partners to meet shared outcomes around particularly intractable issues.

The Cumbria Trust was in the northern cohort with Lancashire and Wakefield and it was agreed that the challenge for Cumbria Children's Trust should be to address issues around reducing teenage conception. A number of Board partner nominees have attended a residential event to initiate the work on the project with an assigned consultant from the National College. It concluded that there was a need to approach the issue in differing, creative and innovative ways with an emphasis on prevention and working with stakeholders on belief and value systems in order to raise aspirations. The next stage will extend the original Cumbria "team" with additional members. The team will meet with teams from Wakefield and Lancashire again in March to round off the project and build cascade models for the future.

Members of the Board considered the challenge programme to be an extremely interesting way of approaching difficult/intractable problems and felt that the model should and could be used for tackling other difficult issues. It was suggested for example that the model could be used in respect of work on obesity and linked to discussions with the national support team in due course. It was also felt that getting the membership of the challenge team was right was vital.

RESOLVED, to welcome the report and the innovative model for addressing difficult problems and it be employed in the future to explore other challenging issues on the Children's Trust agenda.

18. AGENDA PLANNER

The agenda planner for the Children's Trust Board had been previously circulated. In addition to taking account of amendments required to the programme as a result of the Board meeting it was agreed that the following changes be made:-

- Alternative and augmentative communication - new item for January agenda)
- Youth Offending Thematic Inspection – defer from January meeting
- Child Poverty Bill – defer from January meeting
- Aiming High for Disabled Children Quarterly Report – defer from January to March meeting
- Youth Crime Action Plan – discussed at development day

Michael Watmough

- DRAFT**
- Domestic Violence/Violence Against Women and Girls – to consider appropriate time for this to be considered by the Board after LSCB
 - Youth Rehabilitation Order – add to March agenda.

RESOLVED, that the agenda planner be amended as required.

19. DATE OF NEXT MEETING

It was noted that the next meeting of the Board be held on Thursday 7 January 2010 at The Courts, Carlisle commencing at 2.00 pm.

20. ANY OTHER BUSINESS

The Board was informed that a child poverty conference had taken place in West Cumbria on 13 November and that as a result some pilot work and follow-up action was being undertaken. A report would be submitted to the Board in due course.

The Meeting ended at 4.30 pm

ISSUE	ACTION REQUIRED	OFFICER(S) RESPONSIBLE	STATUS/DUE DATES
YOUTH CRIME ACTION PLAN	Multi-agency task group to review action plan on a six monthly basis and report back to the Board.	Amrik Panaser	Review of action plan to be presented to the January meeting of the Board.
AIMING HIGH FOR DISABLED CHILDREN – TRANSFORMING SHORT BREAKS READINESS PROJECT	Quarterly reports to the board. (to include developing commissioning intentions re short breaks, tendering and work undertaken with parents etc	Joan Lightfoot	Quarterly reports – next one to March meeting of the Board
CONTACTPOINT AND IMPROVING INFORMATION SHARING AND MANAGEMENT	Quarterly reports on Contact point. Partner agencies to report back on support for IISaM.	John Swainston Board Members	Next quarterly report to January meeting
CUMBRIA LOCAL SAFEGUARDING BOARD	Further reports on Memorandum of Understanding with Trust Board and monitoring of outcomes of Action Plan re Lord Laming’s report	Lynda Maudlin Friederike Debus	Quarterly (next report expected in February).
BRIGHT FUTURE TREATMENT FOSTER CARE	Six monthly progress reports	Anne Hood	Evaluation criteria to a future Board meeting. Report scheduled for January meeting.
SERVICE MAPPING	Multi-agency project group set up to identify services to map and collect info on.	Amy Holliman	Progress report to January Board meeting.

DEVELOPMENT OF SERVICE SPECIFICATION FOR SPECIALIST HEALTH SERVICES FOR LOOKED AFTER CHILDREN IN CUMBRIA (PART OF WIDER RECOMMISSIONING OF HEALTH SERVICES FOR CHILDREN AND FAMILIES)	Working group defining parameters of and development of a draft service pathway model to ensure that matters relating to locality issues, access to services and the views of care leavers be taken into account.	Pathway Service Working Group	To decide when next report should be presented to the Board.
CREATIVE ARTS AND LOOKED AFTER CHILDREN	Consider inviting a representative of the organizers of the Liverpool City of Culture project to a meeting of the Board to offer advice on organizing arts activities.	Helen Smith John Ashton	Deferred at Sept meeting of the Board. Date of Phil Redmond's visit to be confirmed. Helen Smith to advise on timetabling of report.
CUMBRIA CHILDREN'S SERVICES PARTICIPATION IN DCSF NI 50 PROJECT (EMOTIONAL HEALTH OF CHILDREN AND YOUNG PEOPLE)	Lead/delegate responsibility for cross-cutting focus on emotional health across local areas and produce coherent vision that parents/managers /frontline staff understand and participate in. Develop commissioning strategy and prioritised action plan to deliver by 2011	Anne Sheppard	Ongoing work to report back to Board in due course.

ISSUES AFFECTING MOTHERS OF CHILDREN IN CARE	Consider whether Board should discuss issues arising from debate about discouraging women whose children have been taken into care from having further children for a period of time afterwards	Jane Muller Helen Smith	Report to February Board meeting
FOOD AND FITNESS: A HEALTHY WEIGHT STRATEGY FOR CUMBRIA	Progress report to Board every six months	Amy Holliman	Next progress report to May Board meeting
COMMISSIONING SUPPORT PROGRAMME	Small group of Board members to meet to draw up proposals in relation to joint commissioning	Nicola Jackson	Report to January Board meeting
QUARTERLY PERFORMANCE REPORTS	Quarterly performance monitoring reports on overall CYPP, Locality Plans and Business Plans	Friederike Debus Outcome Champions Chairs of Locality Planning Groups Lead Officers of Workstreams	February 2010 May 2010

<p>EXTENDED SERVICES: VARIED MENU OF ACTIVITIES</p>	<p>Report on how profile is being met for minority groups and disabled persons to be submitted to future meeting of the Board. To circulate profile to members of Board.</p>	<p>Margaret Watson</p>	<p>Date to be confirmed – Kevin Jones to follow up with Margaret Watson</p>
<p>TRANSFER OF RESPONSIBILITIES TO THE LOCAL AUTHORITY FROM THE LSC</p>	<p>To receive update progress report,</p>	<p>John Swainston</p>	<p>Report to March Board meeting.</p>
<p>LEISURE PASSES FOR UNDER 16s AND LOOKED AFTER CHILDREN SWIMMING</p>	<p>Monitoring of this as an ongoing action requested at August 09 Board meeting (report to cover issues on what is swimming provision is provided free and position re future funding arrangements and how resources are spent/distributed across County)</p>	<p>Helen Smith To Be Determined</p>	<p>Date to be agreed Report to February meeting</p>
<p>UNDER 18 CONCEPTION – LOCALITY PLANNING</p>	<p>To provide regular update monitoring reports to ensure progress maintained. Progress via local planning groups, raising aspirations etc</p>	<p>Barbara Fleary</p>	<p>Ongoing next report to Board February</p>

CHILDREN AND YOUNG PEOPLE'S PLAN	Regular progress reports on preparing new three year plan	David Collier	Ongoing each meeting to April
16/17 YEAR OLDS HOUSING PROTOCOL	In light of House of Lords ruling To review 16-17 year olds housing protocol and report back to Board. Also to review the housing strategy for young people and resubmit to Board	Helen Smith to co-ordinate with Neith Spence, Pat Norris and Simon Taylor	To submit to February Board meeting.
COMMON ASSESSMENT FRAMEWORK & INTEGRATED WORKING	Regular progress reports. Next to include progress within partner agencies based on the Implementation Self Audits and subsequent actions. Also range of actions identified in minutes of 3 December (min No 12 page 10)	Kevin Jones Marketing and Comms Workstream (promoting CAF) Workforce Development Workstream (to inc CAF in their remit) Safeguarding Expert Reference Group (to quality assure a dip sample of common assessments undertaken in localities each 6 months)	Update report to Board in May 2010 Until eCAF established completed common assessments held at a central point in each locality by integrated working coordinators
RISK TAKING BEHAVIOUR	Regular progress reports.	Kevin Jones Barbara Fleary	To agree dates of further reports to Board

PREVENTATIVE FRAMEWORK	Regular progress reports, quarterly in some cases but monthly for issues such as “Narrowing the Gap”	Marion Swann Amy Holliman	Quarterly or Monthly as required. Next report – Feb 2010
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